



DEPARTMENT OF THE ARMY
WARRIOR TRANSITION COMMAND
2530 CRYSTAL DRIVE, TAYLOR, SUITE 3E30
ARLINGTON, VIRGINIA 22202

MCWT-CG

WTC Policy Memo 10-004

Expires **MAY 10 2012**

MAY 10 2010

MEMORANDUM FOR COMMANDERS, MEDCOM Regional Medical Commands

SUBJECT: Policy Memorandum – Warrior Transition Command Senior Leaders Orientation Program

1. Reference: MEDCOM OPORD 10-18, Maintenance Improvement at Warrior in Transition Lodging Facilities, 8 January 2010.
2. Purpose: To provide policy establishing the WTC Senior Leaders Orientation Program. This orientation program will give the new commander an advantage on the latest and most pressing issues, policy and guidance that will allow them to apply focused leadership from the beginning of their new command.
3. Proponent. The proponent for this policy is the Plans, Policy and Procedures Branch, G-3/5/7, WTC, US Army Medical Command (MEDCOM).
4. Applicability. This policy applies to all new WTU Brigade and Battalion Commanders (CDR), Command Sergeants Major (CSM), Regional Medical Command (RMC) Warrior Transition Office (WTO) Chiefs, Medical Treatment Facility (MTF) CDRs and CSMs that have WTU responsibility.
5. Background: Per MEDCOM OPORD 10-18 dated 8 Jan 10, the WTC was directed to create an orientation program for new/incoming WTU senior leaders. Due to the complex and numerous issues WTU senior leaders face when they assume command of their units, a two-day long orientation program will provide new senior leaders with knowledge, background and guidance to manage the challenging issues of WTU command. Due to the importance of the Warrior Care and Transition Program (WCTP) to the Army and MEDCOM, this orientation is also open to new RMC WTO Chiefs and MTF CDRs and CSMs that will have a WTU Brigade, Battalion or Separate Company assigned to their MTF.
6. Responsibilities:
 - a. Warrior Transition Command.
 - (1) Develop and execute an orientation program for new WTU Brigade, Battalion CDR/CSMs, RMC WTO Chiefs and MTF CDR/CSMs to visit with the WTC commander and staff to receive information on the major issues of WTU Command. The orientation

program will provide senior leaders with current policy and guidance and assist in their education and understanding of the WTU mission and challenge.

(2) Coordinate with the RMC to receive change of command/change of responsibility dates and names of new/incoming senior leaders and schedule quarterly orientation dates.

(3) Provide up-to-date WCTP information on various topics to include: facilities, Organizational Inspection Program, legal issues, cadre selection and approval, Comprehensive Transition Plan, compliance, remote care, Army Wounded Warrior Program, force structure, and other subjects as determined by the WTC G-3/5/7.

b. Regional Medical Commands.

(1) Identify new WTU Brigade and Battalion CDRs and CSMs to attend a two-day orientation program at WTC Headquarters in the National Capital Region. Orientation should occur prior to or within 90 days of the new commander's assumption of command and/or the CSM's change of responsibility. RMCs will provide the WTC with the name of new WTU commanders and/or CSMs and the date of their prospective change of command/change of responsibility as soon as learned to wtc.ops@conus.army.mil.

(2) MTF commanders and CSMs that will have WTUs under their command are strongly encouraged to attend the new senior leader orientation. The orientation is most effective if attended prior to taking command, but MTF CDRs and CSMs are welcome at anytime. RMCs are also encouraged to have new WTO Chiefs attend the orientation. RMCs will provide the WTC with the name of new MTF CDRs, CSMs and WTO Chiefs and the date of their prospective change of command/change of responsibility as soon as learned to wtc.ops@conus.army.mil.

7. Policy.

a. WTC will conduct an orientation program that will provide new senior leaders direct contact to WTC commander and staff to discuss policies, issues and guidance.

b. RMC commanders will ensure their incoming senior leaders are scheduled to attend the orientation.

c. This orientation program will complement and not replace the annual MEDCOM Pre-Command Course.

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d. The orientation program will be conducted on a quarterly basis unless there are no new commanders to participate.



GARY H. CHEEK
Brigadier General, U.S. Army
Commanding General